

# PRAVANJAN KUANR

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|  [GitHub](#)

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|  [Portfolio](#)

## Professional Summary

MIS Executive with 3+ years of experience in MIS reporting, dashboard development, and business operations. Skilled in Advanced Excel, Power BI, SQL, and Python for report automation, KPI tracking, data analysis, and delivering actionable business insights.

## Skills

Excel & Spreadsheet Analysis: Formulas, Pivot Tables, Lookups, Conditional Formatting, Report Automation  
Business Intelligence & Visualization: Power BI Desktop, Power BI Service, Data Visualization, Dashboard Design  
Database & Querying: MySQL, Postgres  
Presentation: Power Point, Canva

## Work Experience

### Operations Manager (MIS Executive) – ICICI Lombard, Hyderabad (Nov 2024 – Present)

- Prepared daily, weekly, and monthly MIS reports for management.
- Designed Power BI dashboards to monitor renewal performance and operational KPIs.
- Automated reporting processes using Excel and Power BI, reducing manual effort.
- Monitored policy lifecycle data and generated analytical reports to improve renewal conversion.

### Senior Executive – Shriram Life Insurance, Hyderabad (Feb 2023 – Nov 2024)

- Created presentations and reports for senior leadership.
- Coordinated with cross-functional teams to ensure accurate reporting.
- Improved reporting efficiency through Excel-based automation techniques.
- Prepared operational MIS reports using Advanced Excel.

## Projects

### Customer Shopping Behavior | Python, Pandas, Power BI



- Analyzed customer purchase data to identify high-value segments, discount impact, and revenue drivers, improving business decision-making.
- Built an interactive Power BI dashboard with KPIs like AOV, revenue share, and customer segmentation for real-time insights.
- Evaluated subscription effectiveness, seasonal demand, and product performance to optimize marketing strategy and inventory planning.

### Blinkit Data Analysis | Power BI

- Cleaned and transformed data using Power Query.
- Built interactive dashboards with KPIs such as Total Sales and Average Sales.
- Implemented Row-Level Security and scheduled refresh.

### Coffee Sales Analysis | Python

- Cleaned and prepared data using Pandas.
- Performed exploratory data analysis to identify trends.
- Created visualizations using Matplotlib.

## Certifications

Power BI for Beginners – [Simplilearn](#)

Data Analytics Essentials – [Cisco](#)

## Education

Bachelor of Science (Mathematics) – Fakir Mohan University,

Odisha (2022)